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ANNEX I

“Media and Communication Training Support to the Caribbean Media Corporation (CMC) as part of a Barbadian CSO Advocacy and Training Programme”

Technical Offer Methodology Template

The methodology which the hired expert(s) shall employ in order to achieve successful delivery of the above deliverables shall involve the following (feel free to mention any special assets or access to partner networks etc. that would be leveraged):

Applicant's Name:

Applicant's Email Contact:

Applicant's Phone Contact:

No.	Deliverable	Approach/ Action Plan
1	Development, submission and revisions as necessary of an inception report including- training schedule, curriculum with topics outlined and module content, expected learning and skills outcomes (e.g. powerpoints, group exercise templates etc.) for approval by CMC	
2	The delivery of up to twenty-five (25), 1-hour long training sessions with approximately 20 CSOs (spread over approx. 22 weeks or 4-5 months)	
3	The delivery of a minimum of 1 weekly 1-hour long follow up Q&A sessions as requested by the CSOs over a 22-week period (up to a total of 22 expert hours)	
4	Leading of mandatory weekly discussion forum on google classroom stream relevant to module topic taught over a 22-week period (up to a total of 22 expert hours)	
5	Input and support provided to the preparation of a midway training evaluation with the M&E Specialist	
6	Preparation, submission and revision as necessary of an interim update report (updated inception report)	

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| 7 | Support provided to the CMC and programme coordinating staff in the execution of an end of training monitoring and evaluation exercise with trainees |
| 8 | A final report prepared, submitted with revisions made as necessary (updated interim report) |
| 9 | A debrief presentation conducted for the CMC and programme coordination team |
| 10 | General technical support provided in the preparation and execution of CSO trainings and national advocacy campaign |